

Cabinet

**Date & time**

Tuesday, 22
November 2016 at
2.00 pm

Place

Ashcombe Suite,
County Hall, Kingston
upon Thames, Surrey
KT1 2DN

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**Chief Executive**

David McNulty

We're on Twitter:

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Cabinet Members: Mr David Hodge, Mr Peter Martin, Mrs Helyn Clack, Mrs Clare Curran, Mr Mel Few, Mr John Furey, Mr Mike Goodman, Mrs Linda Kemeny, Ms Denise Le Gal and Mr Richard Walsh

Cabinet Associates: Mr Tony Samuels, Mr Tim Evans, Mrs Kay Hammond and Mrs Mary Lewis

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If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting.

1 APOLOGIES FOR ABSENCE

2 MINUTES OF PREVIOUS MEETING:

The minutes will be available in the meeting room half an hour before the start of the meeting.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 PROCEDURAL MATTERS

a Members' Questions

The deadline for Member's questions is 12pm four working days before the meeting (*16 November 2016*).

b Public Questions

The deadline for public questions is seven days before the meeting (*15 November 2016*).

c Petitions

The deadline for petitions was 14 days before the meeting, and no petitions have been received.

d Representations received on reports to be considered in private

To consider any representations received in relation why part of the meeting relating to a report circulated in Part 2 of the agenda should be open to the public.

5 REPORTS FROM SCRUTINY BOARDS, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL

(Pages 1
- 2)

A report from the Social Care Services Board in relation to Adult Social Care Budget Monitoring.

CORPORATE PRIORITIES: 1. WELLBEING

6 SURREY SAFEGUARDING CHILDREN BOARD ANNUAL REPORT 2015 - 16 (Pages 3 - 112)

The Surrey Safeguarding Children Board (SSCB) is a statutory, multi agency board, chaired by an independent chair. In the year 2015-2016 the SSCB had 2 chairs; Mrs Alex Walters was the chair from April to August 2015 and Elaine Coleridge Smith from September 2015 – March 2016.

The SSCB is responsible (under section 14 of the Children Act 2004) for coordinating what is done by each person or body represented on the Board for the purposes of safeguarding and promoting the welfare of children in the area; and for ensuring the effectiveness of what is done by each such person or body for those purposes.

The Annual Report for 2015-2016 details the progress made against the four SSCB priorities and how partners were held to account to deliver improvements.

Working Together to Safeguard Children 2015, issued by the HM Government covering the legislative requirements and expectations on individual services to promote and safeguard the welfare of children and which provides a clear framework in which to monitor the effectiveness of local services, requires that the Annual Report covers the preceding financial year and should be submitted to the Chief Executive, Leader of the Council, the local Police and Crime Commissioner and the Chairman of the Health and Wellbeing Board.

7 SCHOOL ORGANISATION PLAN (Pages 113 - 182)

The Cabinet is asked to consider the Surrey School Organisation Plan 2016/17 - 2025/26 for publication.

The School Organisation Plan sets out the policies and principles underpinning school organisation in Surrey. It highlights the likely demand for school places projected over a 10 year period, and set out any potential changes in school organisation that may be required in order to meet the statutory duty to provide sufficient places.

8 SALESIAN CATHOLIC SECONDARY SCHOOL, CHERTSEY (Pages 183 - 188)

To approve the Business Case for the expansion of Salesian Catholic Secondary School from 220 admissions per year (1,100 places) to 270 admissions per year (1,350 places) creating 250 additional places in Runnymede and the Elmbridge Catholic Deanery to help meet the basic need requirements in the Runnymede and Elmbridge area from September 2018.

N.B. an annex containing exempt information is contained in Part 2 of the agenda – item 18.

[The decision on this item may be called in by either the Education and Skills Scrutiny Board or the Council Overview Board]

9 SUPPORT SERVICES FOR CARERS CONTRACT AWARD

(Pages
189 -
218)

Improving support for carers is a key priority for Adult Social Care (ASC) and the Clinical Commissioning Groups (CCGs) in Surrey. This arises from increased statutory requirements to support carers in the Care Act 2014 and a range of national policies including the Government's National Carers Strategy. To ensure effective delivery, the CCGs and Council have undertaken joint procurement exercises for two support services for Carers:

- Independent Carers Support Service; and
- Home Based Breaks for Carers' service

Currently the Independent Carers Support Services provides essential advice, one to ones, peer and other external support to Adult carers. The service is currently delivered as 24 individual grant agreements that come to an end on 31 March 2017. There are both financial and quality efficiency gains to be achieved by rationalising the current offer. The report seeks approval from Cabinet to award new contracts to deliver these services across four areas.

Surrey's Home Based Breaks for Carers provision provides respite for young and adult carers by allowing them to go on scheduled breaks with the assurance that their loved ones are being supported by competent care workers. The current contract will expire 5 February 2017. This report also seeks approval from Cabinet to award a new contract for Home Based Breaks for Carers.

Both proposed contracts support the corporate aim of promoting wellbeing and provides invaluable support to carers in a preventative way, thus reducing stress and more expensive reactive interventions.

N.B. There is a Part 2 report containing exempt information – item 19.

[The decisions on this item may be called in by either the Council Overview Board or the Social Care Services Board]

10 RE-COMMISSIONING SHORT BREAKS FOR DISABLED CHILDREN

(Pages
219 -
226)

This paper seeks agreement to extend the deadline for re-commissioning short breaks for disabled children and young people in Surrey from the previously agreed date of 4 September 2017 to 1 December 2017. This extension will allow additional time for formal public consultation on the specific recommendations agreed by Cabinet following the procurement process. This will enable the impact of these changes to provision to be fully considered when Cabinet makes the final decisions about contract and grant awards.

N.B. There is a Part 2 report containing exempt information – item 20.

[The decisions on this item may be called in by either the Council Overview Board or the Social Care Services Board]

CORPORATE PRIORITIES: 2. ECONOMIC PROSPERITY

- 11 FINANCE AND BUDGET MONITORING REPORT TO 31 OCTOBER 2016** (Pages 227 - 230)

The Council takes a multiyear approach to its budget planning and monitoring, recognising the two are inextricably linked. This report presents the council's financial position as at 31 October 2016 (month seven).

Given the large forecast variance reported as at 30 September 2016, the Section 151 Officer remains of the view that the financial situation facing the council is serious and has instigated a series of actions by each Service Director to get the budget back into balance.

The Annex to this report gives details of the Council's financial position and will be circulated separately prior to the Cabinet meeting.

[The decisions on this item can be called in by the Council Overview Board]

- 12 SCHOOLS AND HIGH NEEDS FUNDING 2017/18** (Pages 231 - 268)

This report sets out the recommended funding formula for Surrey schools in 2017/18 for approval by the Cabinet. This report is produced annually, ahead of the council's main budget decisions, in order to meet the DfE deadline of 20 January 2017. It follows the annual consultation with all Surrey schools during September and the recommendations of the Schools Forum on 7 October 2016.

All Surrey schools, including academies, are funded from the council's Dedicated Schools Grant (DSG) allocation. This is divided by the DfE into three blocks covering Schools, High Needs special educational needs and disabilities (SEND) and Early Years. Councils are permitted to move funding between blocks and continuing pressures in High Needs SEND provision in recent years have necessitated funding transfers from the Early Years and the Schools blocks.

As further unfunded SEND pressures totalling £10m are expected during 2017/18 and schools are reluctant to see further transfers from the Schools block, they were consulted on the scope for savings in SEND services in a series of events during 2016. A working group of Schools Forum members will meet with officers and CSF Cabinet members to finalise savings proposals during November.

This report provides details of the proposed funding formula for schools on the assumption that a transfer from the Schools block will not be necessary as planned savings in SEND services will be determined during November. Should savings plans be insufficient, then a further report – which could propose a transfer from the Schools block – will be presented to Cabinet on 13 December 2016, following discussions with the Schools Forum. A verbal update on progress will be presented to the Cabinet on 22 November 2016.

[The decision on this item may be called in by either the Council Overview

13 RUNNYMEDE ROUNDABOUT SCHEME

(Pages
269 -
280)

In their Strategic Economic Plans (SEPs), the two Local Enterprise Partnerships (LEPs) covering Surrey, Enterprise M3 (EM3) and Coast to Capital (C2C), have set out their proposals for supporting economic development in their areas. The county council has worked with them to develop these plans, which include improvements to transport infrastructure to provide economic benefits. Funding for the schemes included in the SEP comes from the Local Growth Fund, and the arrangements require a local contribution to be made to the cost for the transport schemes.

The prioritised transport infrastructure schemes are a key element of the Strategic Economic Plan (SEPs), submitted by the Local Enterprise Partnerships (LEPs) to Government in March 2014, which set out how they will support the economic development and regeneration of their areas.

Runnymede Roundabout was one of the prioritised schemes selected during 2014. This major scheme is in a strategic location, with immediate connections to M25 (Junction 13 including to Heathrow Airport), Staines-upon-Thames, Egham and Windsor. All roads connected to the roundabout experience significant traffic bottlenecks at peak times, and this junction is considered to be one of the worst congested areas in the county.

The proposed schemes will deliver a range of benefits to Surrey's residents, including reduced congestion, improved journey time reliability, enhanced safety, improved access for cyclists, pedestrians and buses, and it is expected to contribute to the retention of existing businesses, and attract new development, thereby contributing to local economic growth and job creation.

The Strategic, Economic, Financial, and Management cases were set out in the full Business Case submitted to the EM3 LEP on 30 September 2014, and has been through an independent assurance assessment and approved by the EM3 LEP Board on 24 November 2014.

This scheme was approved by Cabinet on 23 September 2014 with an original budget of £4.80m, together with the Egham Sustainable Transport Package (STP) with a budget of £3.70m.

The Runnymede Roundabout scheme was subject of a tender using the former SE7 Regional Highways Framework, however the submitted tenders were unaffordable. To enable this critical scheme to proceed, it was agreed with the EM3 LEP at their Programme Management Group that the funding for Runnymede Roundabout and Egham STP could be amalgamated into a single package of works, allowing funding to be switched between the two schemes.

The Runnymede Roundabout project has now been revised, including a re-design, and an enhanced overall budget of £7.225m. The Egham STP has been redesigned and its budget reduced to £1.775m. It is currently under construction.

Following Cabinet approval of the scheme, and the LEP approval to treat

the two schemes as a package, detailed design has been undertaken. Approximately £800,000 has been spent on detailed design and charged to the capital account. Construction works for the revised project has been tendered using the new GEN3 Regional Highways Framework, and this report provides details of the procurement process followed.

Given the current financial climate Cabinet is asked to re-affirm the financial support it gave to this scheme in December 2014, so that the scheme can proceed, Cabinet is also asked to award the tender, so that the main construction works can start.

If Cabinet decided to delay a decision on this scheme the contract award process would fall outside the 120 day period during which tenderers are required to hold their prices, with consequent risk that costs could change.

A significant delay could result in the LGF funding allocated to the scheme being withdrawn by EM3 LEP and allocated to other projects, and the scheme therefore being cancelled.

N.B. There is a Part 2 report containing exempt information – item 21.

[The decision on this item may be called in by the Economic Prosperity, Environment and Highways Scrutiny Board]

14 SMARTER WORKING FOR THE ENVIRONMENT: POLICY STATEMENT AND ACTION PLAN

(Pages
281 -
306)

In December 2015 a motion was carried by the Council to support action in reducing the Council's emissions and building resilience to a changing climate. In February 2016, the Council signed up to the LGA's Climate Local Initiative, including a commitment to produce an action plan outlining our approach.

An environment policy statement and action plan have been developed to set out the council's approach to environmental sustainability, including responding to climate change. The activities of the county council have many interfaces with the environment, ranging from risks posed by the environment, to the potential for enhancing the local environment and managing environmental impacts and resource consumption. These issues are both direct, such as service provision and estate management and indirect through the council's influence over the £37.5 billion of economic activity in Surrey and the council's role in the lives of 1.15 million residents.

[The decision on this item may be called in by the Economic Prosperity, Environment and Highways Scrutiny Board]

15 SUB NATIONAL TRANSPORT BODY

(Pages
307 -
314)

The Cities and Local Government Devolution Act makes provision for the establishment and constitution of a Sub National Transport Body (SNTB) for any area in England (outside of Greater London). The establishment of an SNTB provides an opportunity to develop a strong strategic partnership and a Transport Strategy for a region. The Transport Strategy would set out the SNTB's proposals for the promotion and encouragement of safe, sustainable, integrated, efficient and economic transport facilities and services to and from the area of the SNTB.

The South East 7 authorities - including Surrey County Council (SCC) - have been working together to develop the proposition that would see Government, South East Transport Authorities and/or Combined Authorities and Local Enterprise Partnerships (LEPs) working together with Highways England, Network Rail and port, airport and bus operators in one body. Under the Cities and Local Govt Devolution Act SNTBs may expect strategic transport providers to take account of its priorities.

The SNTB would be the main mechanism to influence and prioritise investment by the major national transport agencies including Highways England and Network Rail in a way that has not been available to SCC before. The specific focus would be for the delivery of major strategic transport infrastructure.

This report seeks approval to establish a shadow body and to develop the Transport Strategy. Establishing the SNTB in shadow form, would demonstrate commitment by the constituent Authorities to working collaboratively and provide reassurance to Government about the strength of the partnership.

[The decisions on this item can be called in by the Economic Prosperity Environment and Highways Board].

CORPORATE PRIORITIES: 3. RESIDENT EXPERIENCE

- 16 LEADER / DEPUTY LEADER / CABINET MEMBER DECISIONS TAKEN SINCE THE LAST CABINET MEETING** (Pages 315 - 324)

To note any delegated decisions taken by the Leader, Deputy Leader and Cabinet Members since the last meeting of the Cabinet.

- 17 EXCLUSION OF THE PUBLIC**

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

PART TWO - IN PRIVATE

- 18 SALESIAN CATHOLIC SECONDARY SCHOOL, CHERTSEY** (Pages 325 - 332)

This is a part 2 annex relating to item 8.

Exempt: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

[The decision on this item may be called in by either the Council Overview Board or the Education and Skills Scrutiny Board]

- 19 SUPPORT SERVICES FOR CARERS CONTRACT AWARD** (Pages 333 - 342)
- This is a part 2 annex relating to item 9.
- Exempt: Not for publication under Paragraph 3**
- Information relating to the financial or business affairs of any particular person (including the authority holding that information)
- [The decision on this item may be called in by either the Council Overview Board or the Social Care Services Scrutiny Board]*
- 20 RE-COMMISSIONING SHORT BREAKS FOR DISABLED CHILDREN** (Pages 343 - 346)
- This is a part 2 annex relating to item 10.
- Exempt: Not for publication under Paragraph 3**
- Information relating to the financial or business affairs of any particular person (including the authority holding that information)
- [The decision on this item may be called in by either the Council Overview Board or the Social Care Services Scrutiny Board]*
- 21 RUNNYMEDE ROUNDABOUT SCHEME** (Pages 347 - 352)
- This is a part 2 annex relating to item 13.
- Exempt: Not for publication under Paragraph 3**
- Information relating to the financial or business affairs of any particular person (including the authority holding that information)
- [The decision on this item may be called in by the Economic Prosperity, Environment and Highways Scrutiny Board]*
- 22 BLOCK CONTRACT FOR RESIDENTIAL CARE AND DAY CARE SERVICES EXTENSION.** (Pages 353 - 366)
- Surrey County Council entered in to a 20 year block contract with Anchor Trust in March 1998. The care contract is currently due to expire in March 2018 and the leases associated with this contract are not co-terminus with the contract.
- [The decisions on this item may be called in by either the Council Overview Board or the Social Care Services Board]*
- 23 PROPERTY TRANSACTIONS** (Pages 367 - 392)
- Acquisition
- Exempt: Not for publication under Paragraph 3**
- Information relating to the financial or business affairs of any particular person (including the authority holding that information)

[The decision on this item may be called in by the Council Overview Board]

24 PUBLICITY FOR PART 2 ITEMS

To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

David McNulty
Chief Executive
Monday, 14 November 2016

QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Cabinet will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

Please note:

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet Members may decline to answer a supplementary question.

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Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation